

ARKANSAS

FUTURE

BUSINESS

LEADERS OF

AMERICA

MIDDLE SCHOOL



STATE HANDBOOK

2025-2026

Revised September 2025

District Officers

Election of District Officers

The election of five district officers: President, Vice President, Secretary, Treasurer, and Reporter, is held at the District Spring Leadership Conferences. Any member is eligible to run for district office with approval of the local chapter adviser.

Each local chapter may run one candidate for one office. Applications must be submitted by the stated deadline stated in the Spring Leadership Conference packet. If an office remains unfilled, chapters will be notified and applications will be taken or officers may be appointed.

If a student is elected, he/she and their advisor shall be required to attend a District Officer Training in the summer.

Duties of District Officers

PRESIDENT	Presides at all meetings including Executive Council meetings; promotes the growth and development of the association.
VICE PRESIDENT	Accepts the responsibilities of the president as occasion may demand; promotes the growth and development of the association.
SECRETARY	Records the proceedings of all business and Executive Council meetings; accumulates the minutes and/or proceedings of all meetings and conferences and presents the accumulated records to the newly elected secretary at the Spring Leadership Conference; promotes the growth and development of the association.
TREASURER	Presents any financial and membership records necessary and submits to the Secretary for inclusion in the minutes; promotes the growth and development of the association; handles details of registration at the district conferences.
REPORTER	Works closely with the president and Executive Council to encourage maximum publicity by all chapters; accepts the responsibility of producing two issues of the district newsletter annual; promotes the growth and development of the association.

Dress Code for Conferences

The leadership conferences attended by Arkansas FBLA-Middle School/Junior High members are designed to train students to become leaders in business. Part of that training is teaching students to wear appropriate business attire for these meetings. Because the organization is of a business nature, it is fitting that students dress to portray the business image of the organization. This image is a reflection on individual schools and FBLA.

The following dress code has been adopted by the State Executive Council and approved by the State FBLA-PBL Board of Directors:

General Sessions, Competitive Events, and Workshop Sessions.

Business attire for young women must be a business suit, appropriate dress, or professional pants suit. Many women's two-piece suites are designed so that they do not require a blouse; therefore, this will be accepted. Outfits of denim (any color) are not allowed. Shoes for women should be dress. No tennis shoes or athletic shoes are allowed. Sling-back shoes and open toe shoes are accepted. Young men must wear dress slacks (no denim of any color), dress shirt, tie, and dress shoes (athletic or tennis shoes are not appropriate).

The following items are not considered appropriate at any time on an FBLA trip: athletic shorts, spandex, cut-off shorts, bare midriffs, jeans or shorts with frayed holes, t-shirts with suggestive print, muscle t-shirts, or spaghetti strap tops.

Conferences

District Fall Leadership Conference

The Middle School/junior high districts within the state organization hold Fall Leadership Conferences for members of chapters within their geographic boundaries. Students and advisers have an opportunity to share ideas and participate in professional development and chapter building workshops. These district fall conferences are held in September, October or November of each year. Information about the conference and registration information is distributed to each local chapter by the district coordinator.

District Spring Leadership Conference

Each Middle School/junior high district has a Spring Leadership Conference in late January or early February. The purpose of these conferences is to further leadership development by participation in the Middle School/junior high competitive events program. Each local chapter will receive information from their district coordinator in early January giving the information about the conference. The conferences are under the direction of the junior high district coordinators and district officers in those districts large enough for officers. In the other districts, the conference is under the direction of the district coordinator and a local chapter's officers serving as the host school.

Projecting a professional image in the workplace is vital for business leaders. It demonstrates seriousness of purpose and respect for clients, colleagues, and others. As Future Business Leaders of America who seek to lead and serve others, participants will dress in business attire and uphold the professional image of the association. Appropriate professional attire is required in all conference areas for all attendees—advisers, members, and guests—at all general sessions, competitive events, exhibits, regional meetings, workshops, and other activities unless otherwise indicated.

Conference name badges are part of the Dress Code and must be worn for all conference functions. For safety reasons, do not wear conference badges outside of the conference area. The Dress Code is gender-neutral.



ACCEPTABLE ITEMS

BUSINESS PROFESSIONAL

Business Suit

- Suit pants and jacket
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

Blazer

- Dress pants (or) skirt
- Blazer
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

Dress

- A business dress
- Dress shoes (or) dress boots

Other Professional

- Dress pants (or) skirt
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

BUSINESS CASUAL

- Dress pants, skirt, (or) khakis
- Blouse, collared dress shirt, (or) polo shirt
- Dress shoes (or) dress boots

NOTE: Business Casual is only available during sessions specifically noted in conference materials and is NOT appropriate for competitive events.

UNACCEPTABLE ITEMS



The following items are prohibited in all conference areas, including competitive events.

- ⊘ Denim or flannel clothing
- ⊘ Shorts
- ⊘ Athletic clothing
- ⊘ Leggings or graphically designed hosiery/tights
- ⊘ Skintight or revealing clothing, including tank tops, spaghetti straps, and mini/short skirts or dresses more than 1" above the knee
- ⊘ Swimwear
- ⊘ Flip flops or casual sandals
- ⊘ Athletic shoes
- ⊘ Industrial work shoes
- ⊘ Hiking boots
- ⊘ Hats
- ⊘ Graphically printed clothing

No dress code can cover all contingencies, so FBLA members must use a certain amount of judgment in their choice of clothing to wear. Members who experience uncertainty about unacceptable attire should ask their local adviser, state leader, or conference staff.

FBLA recognizes that exceptions may need to be made and will work with advisers on a case-by-case basis to accommodate requests. Advisers should indicate the need for exceptions on the special accommodation portion of the registration form. Requests made after registration closes must be made in writing.



National Competitive Recognition

The FBLA Middle School Division has implemented new events for National Competitive Recognition. Some events will be recognized as state and district events. To be eligible for competition, the local chapter submitting projects must be registered for their district conference and the members entered in the individual events must be registered for their district conference. They are identified below:

State/National Event List

<p>State/National (Objective Event)</p> <ul style="list-style-type: none"> ■ Career Exploration ■ Digital Citizenship ■ Exploring Accounting & Finance ■ Exploring Business Communication ■ Exploring Business Concepts ■ Exploring Computer Science ■ Exploring Economics ■ Exploring FBLA ■ Exploring Leadership ■ Exploring Marketing Concepts ■ Exploring Parliamentary Procedure ■ Exploring Professionalism ■ Exploring Technology ■ Interpersonal Communication 	<p>State/National (Performance Event)</p> <ul style="list-style-type: none"> ■ Annual Chapter Activities Presentation ■ Career Research ■ Community Service Project ■ Exploring Animation ■ Exploring Business Ethics ■ Exploring Business Issues ■ Exploring Coding & Programming ■ Exploring Customer Service ■ Exploring Digital Video Production ■ Exploring Management & Entrepreneurship ■ Exploring Public Speaking ■ Exploring Website Design
<p>State/National (Production Event)</p> <ul style="list-style-type: none"> ■ Slide Deck Applications ■ Spreadsheet Applications ■ Word Processing 	<p>State (Chapter Event)</p> <ul style="list-style-type: none"> ■ Young Leader Award ■ Outstanding Middle School Adviser

[For all State/National Events—Refer to National Website for Description, Topics, Procedures, etc.](#)

Event Types

Objective & Production (State/National)—These events will involve school-based testing. Testing will be completed by a local school proctor that is **not** an FBLA adviser or member of the business department faculty. The rules governing the school-based testing will follow the same regulations as those already established for district competition. The top five for each event will be recognized at the District Spring Leadership Conferences. State placement will be presented at the Middle School State Leadership Conference. The top entry in the state will be invited to compete at the National Leadership Conference.

Performance Events (State/National)— The top 3 for each district will compete at the Middle School State Leadership Conference. The other events will take place at the Middle School State Leadership Conference location and the state placement will be presented. The top entry in the state will be invited to compete at the National Leadership Conference.



District Awards Program

General Information

The District Awards Program (DAP) at the District Leadership conferences exemplifies the range of activities and focus of FBLA-Middle School/Junior High. These events are based on projects developed from one of the goals of FBLA-PBL and the curriculum of business education programs.

- Competitors must meet Arkansas Activities Association eligibility requirements.
- **A chapter may enter up to 3 members for objective events.**
- **A chapter may only enter 1 member for performance events.**
- Members who have won 1-10th place in an event at a previous National Leadership Conference may not enter that event again.
- Reference manuals, textbooks, and other source materials except those listed in the guidelines, **MAY NOT** be taken to the events.
- Members whose dues are received in the national office on or before **January 1** are eligible to participate in competitive events. Membership in FBLA is unified on the local, state, and national levels and is not available separately.

Awards are given to the first five places in each event.

Mission Statement

Middle School/Junior High FBLA District Awards Program

Competitive spirit and recognition of excellence reflect important aspects of the educational process that prepares students for their roles in the American enterprise system.

Today's students demand and deserve learning experiences that enable them to achieve success through effective participation in career-related activities designed to reach professional goals. The Middle School/Junior High District Awards Program offers this opportunity by providing support for curriculum development, facilitates practical application, and increases conceptual knowledge of business principles.

Arkansas Activities Association (AAA) Eligibility

Students entered in competitive events must meet the following Arkansas Activities Association eligibility requirements. The AAA has three criteria that must be met for eligibility of vocational students to **compete** in an **interscholastic** event:

- The student must be a bonafide student of the school they represent. (A bonafide student is one who has not graduated from high school and who is enrolled in and attending at least four academic courses identified in the Arkansas Department of Education Standards of Accreditation.)
- The student must meet the scholarship rule.
- The student may not participate after his/her sixteenth birthday.

AAA Scholarship Rule/Regulation

Regulations on participation by students in interscholastic activities are:

1. A student promoted from the sixth to the seventh grade automatically meets scholarship requirements.
2. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester.
3. The second semester eighth and the first semester ninth grade student meets scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education's Standards for Accreditation of Arkansas Public Schools.
4. First semester ninth grade students must pass four academic classes to be eligible the second semester of the ninth grade.

Before entering students in district competition, the adviser must:

1. Verify with school counselor and/or school office that students meet the scholarship regulations as required by the State Board of Education and Arkansas Activities Association.
2. Submit a Certificate of Eligibility for Non-Athletics, signed by the school administrator and the adviser, verifying the eligibility of participation for all the chapter's contestants.

District Competitive Events

The following is a list of competitive events offered at the Middle School/junior high district spring conferences:

District (Chapter Event)
■ Largest Local Chapter
■ Largest Local Chapter – Market Share
District (Performance Event)
■ Mr./Ms. Jr. High Future Business Leader <i>*objective test also</i>

Event Types

Chapter Project—This is a report that must be completed and submitted to the state office by stated deadline. All of these awards will be presented at the District Spring Leadership Conferences.

Objective & Production (District)—These events will involve school-based testing. Testing will be completed by a local school proctor that is **not** an FBLA adviser or member of the business department faculty. The rules governing the school-based testing will follow the same regulations as those already established for district competition (see below). The top five in each event will receive district recognition. All of these awards will be presented at the District Spring Leadership Conferences.

Performance Events (District)—These events will take place at the District Spring Leadership Conference location. The top five will be recognized at the District Spring Conference. The top 3 in the district for state events will advance to state competition.

School Site Testing Procedures—Production/Skills Events

Production/skills tests are administrated prior to the district conference using the School-Site Testing procedure outlined below:

1. Each local chapter must secure a local school district person to administer the skill tests for their contestants. A member of the business department faculty or FBLA adviser may not be the administrator.
2. FBLA advisers and other business department faculty may not handle, see, or be present in the classroom when tests are administered.
3. The tests will be sent directly to the designated test administrator and must stay in the possession of the administrator at all times. The test administrator will be responsible for packaging the tests and returning all testing material to the designated person.
4. A statement of certification must be signed by the test administrator and contestant verifying that copies of the test were not duplicated, saved to hard drive, or extra copies of the contestant's papers were not printed.
5. Additionally, the test administrator must sign a form verifying that the tests remained in his/her possession the entire time and were not seen by the FBLA adviser or members of the business department faculty.

School Site Testing Procedures—Objective Test Events

1. Each local chapter must secure a local school district person to administer the objective tests for their contestants. A member of the business department faculty or FBLA adviser may not be the administrator.
2. FBLA advisers and other business department faculty may not handle, see, or be present in the classroom when tests are administered.
3. The testing instructions will be sent directly to the designated test administrator and must stay in the possession of the administrator at all times.
4. Competitors will receive tickets for access to the online testing system.

Event Guidelines

Arkansas Middle School FBLA Competitive Event Guidelines 2025-2026

All Reports and Prejudged Projects will be submitted online for all competitions

DISTRICT Event Limitations Per Member- 1 performance event

STATE/NATIONAL Event Limitations Per Member - 1 state/national event (Members may not compete in multiple STATE/NATIONAL events but can compete in 1 state/national event and 1 district event)

Chapter Limitations Per Event - 3 per objective test, 1 per production event, 1 per performance event

DISTRICT-ONLY EVENTS

Performance Events (Day of Conference)

Mr. Junior High Future Business Leader*

Ms. Junior High Future Business Leader*

* Requires online objective test

3 entries per chapter for each event in this list

1 entry per chapter for each event in this list

1 entry per chapter for each event in this list

DISTRICT/STATE/NATIONAL

Individual Objective Events (School-Site Online Test) (Top 5 go to State from District)

Career Exploration	Exploring Leadership
Digital Citizenship	Exploring Marketing Concepts
Exploring Accounting & Finance	Exploring Parliamentary Procedure
Exploring Agribusiness	Exploring Personal Finance
Exploring Business Communication	Exploring Professionalism
Exploring Business Concepts	Exploring Technology
Exploring Computer Science	Interpersonal Communication
Exploring Economics	
Exploring FBLA	

TOP 5 ADVANCE TO STATE

Team Objective Events (School-Site Online Test)

Exploring Business Ethics ^T (District -- Objective Test Only)
Performance Events (District Conference) (Top 3 District go to State)
Career Research
Exploring Public Speaking (formerly Elevator Speech)
Exploring Website Design ^T
Exploring Management & Entrepreneurship ^T
Exploring Customer Service
Exploring Business Issues ^T

DISTRICT PLACEMENTS WILL TEST and/or PERFORM ON STATE LEVEL

Performance Events (State Conference Only)

Annual Chapter Activities Presentation ^T
Exploring Business Ethics ^T *
Community Service Presentation ^T
Exploring Marketing Strategies ^T
Exploring Coding & Programming ^T
Exploring Digital Video Production ^{FT}
Exploring Animation ^{FT}
Production ONLY (School Site Testing) (State Only)
Slide Deck Applications
Spreadsheet Applications
Word Processing

* Requires prejudged material

^T Individual or Team Event (up to three members)

* Requires online objective test

1 entry per chapter for each event in this list

-----Members may only compete in ONE of these events-----

3 entries per chapter for each event in this list

1 entry per chapter for each event in this list

1 entry per chapter for each event in this list

-----Members may only compete in ONE of these events-----

RECOGNITION EVENTS

District Only

Largest Local Chapter Membership
Largest Local Chapter Membership-Market Share

1 entry per chapter for each event in this list

District/State/National

Young Leader Award
Outstanding Middle School Adviser

1 entry per chapter for each event in this list

State Only

Outstanding Middle School Supporter

1 entry per chapter for each event in this list

Largest Local Chapter Membership

Effective district, state, and national programs depend upon membership support and growth. Increased membership provides resources for the expansion of services to local chapters. Membership recruitment offers a worthwhile experience in public relations and leadership. Recognition is given to those local chapters who have attained the largest membership in Middle School/Junior High FBLA.

Eligibility

All active local chapters are eligible.

Procedure

Official membership records are audited by the district coordinator; therefore, no entry form is required for this event.

Winners in this event are determined by the district coordinator. The figures used in determining the winners will be the number of paid FBLA members on record in the state and national offices as of January 1 of the current school year.

Awards

The top five winners from each district will be recognized by the district and the individuals will receive a plaque for first place and certificates for second through fifth places. **To be eligible for a district award, contestants must be registered in the online registration program by stated deadline in District Conference packet and pay the district registration fee.**

Largest Local Chapter Membership - Market Share

This event is designed to encourage chapters from small schools to compete in the FBLA membership awards. This event also seeks to promote active membership recruitment on a competitive basis for all schools and provide additional recognition to those chapters and members who have actively promoted the growth of FBLA.

Eligibility

All active chapters are eligible to submit one entry form.

Regulations

1. The official membership figures used in this event will be determined by a percentage of FBLA membership from the **total student body enrollment**.
2. The entry form must be received by the district coordinator by the deadline stated in the District Spring Leadership Conference packet.

The official entry form is provided. A copy of the form should be submitted for competition.

Judging

Judging will be based on percentage of FBLA membership from the **total student body enrollment**. The percentage is calculated on total student body enrollment of each grade where members are eligible for FBLA membership.

Winners in this event are determined by the district coordinator after the membership audit of state and national records as of January 1 of the current year.

Awards

The top five winners from each district will be recognized by the district and the individuals will receive a plaque for first place and certificates for second through fifth places. **To be eligible for a district award, contestants must be registered in the online registration program by stated deadline in District Conference packet and pay the district registration fee.**

Mr. and Ms. Jr. High Future Business Leader

These events are designed to provide recognition to outstanding Junior High FBLA members who have demonstrated leadership qualities, participation, and interest in FBLA.

Eligibility

Each local chapter may enter one participant in each event. Participants must be on record in the state and national offices as paying dues by January 1 of the current school year. These events are restricted to grades 7-9.

Regulations

1. The participant must register online for the event and take an objective test by the stated deadline in the District Conference packet.
2. The participant must be selected in accordance with the regulations of the state chapter.
3. Advisers must report to the events confirmation desk at the conference to verify event registration.
4. Participants failing to report on time for the event may be disqualified.
5. The contestants with the top designated scores on the written online objective test will be interviewed at the District Spring Leadership Conference by a panel of judges. (The number to be interviewed will vary from district to district—the designated number can be found in the District Spring Leadership Conference packet.)
6. Three copies of the resume must be submitted to the district coordinator by the deadlines stated in the conference packet. Resume should include the following headings **in this order**:
 - a. Personal information to include name, address and phone number. E-mail is optional.
 - b. Career objectives
 - c. Educational background-school name, grade point average, business courses
 - d. FBLA involvement—for example: conferences attended, leadership roles, school & community involvement
 - e. Extracurricular activities
 - f. Honors and achievements

NOTE: Participants failing to submit their resumes by the stated deadline will not be eligible to enter this event.

7. Judges must deduct one (1) to fifteen (15) points from the interview score of participants who submit materials by the stated deadline, but do not adhere to the event guidelines for the submission of proper materials.
8. Advisers should serve as consultants to ensure that the resume is well organized, contains substantiated statements, and is written in a business style.

Procedure

These events consist of two parts: a 30 minute online objective test is taken as a school-site test and the interview is conducted at the conference site.

Objective Test

Participants will be given an online objective test designed to measure their knowledge of FBLA and business concepts. The test may include questions on general information about FBLA-PBL history, business concepts (basic business); business mathematics, business English, parliamentary procedure, and general knowledge of business activities.

Interview—The top contestants (number varies per district) with the highest test score will be scheduled for an interview. A weighting of 50 percent interview score and 50 percent objective test score will determine the top five winners.

Judging

All objective on-line tests are graded by the program. In the event of ties in determining the top [participants to interview, scores associated with the objective test portion of the event will be used to break the ties. The program evaluates the last ten (10) questions from the test and the student missing the least number of questions on the last 10 questions will be ranked accordingly. The on-line tests constitutes 50 percent of the final event score.

There will be a panel of judges for the interview portion of these events. In case of a tie, the interview process will be used to determine the final rank. All judges' decisions are final.

Awards

The top five winners from each district will be recognized by the district and the individuals will receive a plaque for first place and certificates for second through fifth places. **To be eligible for a district award, contestants must be registered in the online registration program by stated deadline in District Conference packet and pay the district registration fee. No additional testing will be administered at the district conference.**

Mr./Ms. Jr. High Future Business Leader Interview Rating Sheet

Points given may range between zero and maximum number indicated.

Resume

Clear and concise presentation of facts with logical arrangement	_____	10	
Correct grammar, punctuation, spelling, and acceptable business style	_____	10	
Evidence of participation in FBLA and skills for business	_____	10	
			30

Interview

Poise and maturity	_____	5	
Self-confidence, initiative, and assertiveness	_____	5	
Communication skills	_____	10	
Presentation of facts in an orderly manner	_____	10	
Personal appearance (grooming and appropriate business attire)	_____	5	
			35

Leadership Ability

Participation in and knowledge of FBLA	_____	10	
Leadership Role in FBLA	_____	5	
Participation in school and/or community organizations	_____	5	
Demonstration of outstanding achievement	_____	5	
Career knowledge and career plans	_____	10	
			35

Interview Score _____ **100**

Total Points Deducted _____

FINAL INTERVIEW SCORE _____

Name _____ School _____

Judge's Signature: _____

Comments:



Conference Forms

The forms you will need to register your chapter for the District Fall Leadership Conference and District Spring Leadership Conference are contained in this chapter. These forms include:

AAA Eligibility Certificate

Agreement Form

Competitive Event Entry Form

Conduct Rules and Dress Code

Largest Chapter Membership–Market Share

Officer Application

Permission Slip

Registration Form

Special Needs Form

DO NOT USE THE ORIGINAL FORMS IN THIS HANDBOOK–MAKE A COPY TO USE!

Agreement Form

"I have read the conditions of attendance or participation at the FBLA-Middle School/Junior High District Conference, understand them, and agree to refrain from any infraction of these rules and conditions. I understand an infraction of the conduct rules may result in the forfeiture of all individual rights and privileges. I further understand that serious infractions could result in my being sent home. I further agree to attend all meetings of the conference."

Delegates Signatures:

1.	15.
2.	16.
3.	17.
4.	18.
5.	19.
6.	20.
7.	21.
8.	22.
9.	23.
10.	24.
11.	25.
12.	26.
13.	27.
14.	28.

*Attach additional sheets if necessary

Approved by:

Signature of School Superintendent or Principal

Signature of FBLA Chapter Adviser

Name of Local Chapter

<p>NOTE: Serious infraction of conduct rules could result in parents and/or school official being notified.</p>
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Conduct Rules and Dress Code

FBLA-Middle School

Local chapter advisers will be responsible for the conduct of their students attending all activities.

Advisers are to be available to handle disturbances and accept responsibility for checking student activities.

Advisers should explain student regulations and the reasons for these regulations to all members attending the activity. Members must understand that infractions of the rules of conduct could result in forfeiture of all individual rights and privileges.

Dress Code:

Young Men—dress slacks (no denim of any color), dress shirt, tie and dress shoes (athletic or tennis shoes are not appropriate).

Young women—business suit, appropriate dress, or professional pants suit. Outfits of denim are not allowed. Shoes for women must be dress shoes.

Students must adhere to the dress code stated in the Chapter Management Handbook in the Organization and By-laws tab.

No member shall leave the meeting location unless permission has been received from the adviser. Members must keep their advisers informed of their whereabouts and activities at all times.

No member shall register or attend the conference without having a local adviser registered and present.

There shall be no defacing of public property—any damages to property or furnishings at the location must be paid for by the individual responsible, the local chapter, or the school. Do not remove any property from the premises.

No alcoholic beverages or narcotics in any form shall be possessed by members at any time, under any circumstances. Members are prohibited from smoking at conferences.

Members shall attend all general sessions and activities.

District Officer Application
FBLA- Middle School

See your District Coordinator for current form.

This will be turned in before the Spring Conference.

**Permission Slip
FBLA-Middle School**

Student's Name _____

Date _____

This is to state that my son/daughter named above has my permission to attend the FBLA-Middle School district conference, relieving the individual advisers, school, and Department of Career Education of any responsibility which does not come under the term "reasonable," and further agree that the authority to control and enforce the listed rules and regulations which have been deemed advisable and reasonable for all students attending this activity is given to the adviser.

Signature of Parent/Guardian

Home Phone

Cell Phone

Business Phone

District Conference Leadership Registration

FBLA-MIDDLE SCHOOL

Registration instructions for each conference will be distributed by district coordinator.

Registration is done in FBLA Connect.

Arkansas Activities Association

3920 Richards Road
North Little Rock, AR 72117
Office: (501) 955-2500 Fax: (501) 955-2600

Certificate of Eligibility for Non-Athletics

We certify that we are familiar with the rules governing the eligibility of students under the Constitution and Bylaws of this Association, that we have personally checked this list, and that the persons or organization named have complied in all respects with the requirements for eligibility under the rules and are entitled to represent this school in the activities during the

_____ semester of _____.
1st or 2nd Year

Respectfully,

Superintendent or Principal

Sponsor or Director

School Address

Please attach this form to each list of names or application and forward to your district coordinator.

DO NOT SEND TO ARKANSAS ACTIVITIES ASSOCIATION

NOTE: This form must be submitted to be eligible to compete.

Largest Chapter Membership–Market Share
FBLA Middle-Level
ENTRY FORM

SCHOOL _____

Number of FBLA members who have paid local, state and national dues by January 1.

LIST GRADE LEVELS DURING WHICH STUDENTS MAY BELONG TO FBLA

Grade Level	Student Body Enrollment*	Number of FBLA Members
5 th Grade		
6 th Grade		
7 th Grade		
8 th Grade		
9 th Grade		
TOTALS		
PERCENTAGE OF FBLA MEMBERS OF THE ELIGIBLE STUDENT BODY		

***Total** student body enrollment for each grade level must be used.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT:

Chapter Adviser

Special Needs Form

FBLA-Middle School

If you have a student that requires special needs at the FBLA District Spring Leadership Conference, please state the need(s) below and return this form to the district coordinator.

School _____

Adviser _____

Phone _____ Adviser's E-Mail _____

Name of Student _____

Event Entered _____

Special needs required _____
